



# Superior Court of the State of California County of San Benito

**Gil Solorio**  
**Executive Officer**

450 Fourth Street, Hollister, CA 95023

It is the policy of the Superior Court of San Benito County to ensure that persons with disabilities have equal and full access to the judicial system. As such, any lawyer, party, witness, juror or other person with an interest in attending any proceeding before this court may make requests for accommodation.

It is the intent of the Superior Court of San Benito County to ensure reasonable requests are met in a timely manner unless the individual seeking accommodations has failed to satisfy the requirements of Rule 989.3 or the request requires fundamental alteration of the nature of a service, activity or program or results in undue financial or administrative burden.

The process for requesting accommodations is as follows:

- 1) Request accommodations in writing or orally to the ADA coordinator: Gil Solorio, 450 Fourth Street, Hollister, CA 95023 (PH 831-636-4057 x 211 or FAX 831-636-4195). A form is available at <http://www.courtinfo.ca.gov/forms/fillable/mc410.pdf>
- 2) Requests should provide description of accommodation sought, along with a statement of the impairment that necessitates such accommodation. The Superior Court of San Benito County may, in its discretion, require additional information about the impairment. The court will keep applicants' information confidential, including medical information and oral or written communications. This information will not be disclosed to the public or to other persons (other than those involved in the accommodation process) unless confidentiality is waived by the applicant or disclosure is required by law.
- 3) Requests must address only the accommodation sought; not the subject matter or merits of the proceedings before the Superior Court of San Benito County that are of interest.
- 4) Requests must be made no less than five (5) court business days prior to the date of planned attendance. The Superior Court of San Benito County may, in its discretion, waive this requirement.

In response to a request for accommodation, the Superior Court of San Benito County may provide its decision to applicants in writing or an alternative format reflecting the following details: (a) the request for accommodations is granted/denied in whole or in part, (b) the nature of the accommodation, if any, and (c) the duration of the accommodation to be provided.

Any request for accommodation that has been granted or denied by the ADA coordinator may seek review of such determination within ten (10) days of the date of the response by submitting to the Presiding Judge a written request for review by the Presiding Judge. When the determination has been made by the Presiding Judge or by a judicial officer designated by the Presiding Judge, a review may be sought within ten (10) days of the notice of determination by filing a petition for extraordinary relief in a court of superior jurisdiction.